



Robert Hilliard
County Judge

COUNTY COURT
Santa Rosa County

Santa Rosa County Courthouse
6865 Caroline Street, Box 5
Milton, Florida 32570
850-981-5543/850-623-2802 Fax

MEMORANDUM

TO: State Attorney's Office Milton Police Department
Public Defender's Office Florida Game & Freshwater Fish Commission
Office of Regional Conflict Counsel Florida Highway Patrol
Santa Rosa County Clerk's Office Gulf Breeze Police Department
Santa Rosa County Jail/Transportation Court Administration

FROM: Robert Hilliard, County Court Judge, Division I *RH*

SUBJECT: Change in start time for DIV I Criminal Traffic Arraignments,
Misdemeanor Arraignments, and Video Arraignments

DATE: November 29, 2018

Please be advised that the official start time for Division I's Criminal Arraignments will be changed as follows, **effective January 3, 2019.**

Criminal Traffic and Misdemeanor Arraignments will be combined and will start at 8:30 a.m. CST

Video Arraignments will remain at 9:00 a.m. on Friday mornings.

All Notices/Notice to Appear(s) shall reflect these times. All Court personnel and Defendants shall be present to discuss potential plea offers, provide applications for the Public Defender, etc., no later than the above listed times. The Judge will take the bench promptly at 8:30 a.m. CST for Criminal Traffic and Misdemeanor Arraignments. Div I Video Arraignments will remain at 9:00 a.m. on Fridays unless otherwise indicated on the weekly Court Schedule distributed by Court Administration. All parties shall be present and prepared to proceed accordingly when the Judge takes the bench.

Thank you all for your cooperation in implementing these changes.