

**IN THE CIRCUIT COURT IN AND FOR ESCAMBIA COUNTY, FLORIDA  
FAMILY LAW DIVISION  
ADMINISTRATIVE DIRECTIVE ECFLAD 2006-01**

**IN RE:           PROCEDURE FOR UNCONTESTED DISSOLUTION OF MARRIAGE  
BY SPECIAL AFFIDAVIT AND WITHOUT HEARING**

WHEREAS, the Circuit Court in and for Escambia County, Florida, established a Family Law Division, effective April 1, 1992; and

WHEREAS, the undersigned judge was appointed Administrative Judge of the Family Law Division of the Escambia County Circuit Court by Administrative Order No. 2003-62; and

WHEREAS, in uncontested dissolution of marriage cases, it is advantageous to the Court, the attorneys and the parties to have a procedure for the entry of a Final Judgment of Dissolution of Marriage without the necessity of a hearing; and

WHEREAS, it is necessary to have an established and definite procedure for the presentation to the Court of a request to enter a Final Judgment of Dissolution of Marriage without hearing, it is, therefore,

**ORDERED AND ADJUDGED:**

1. In lieu of presenting live testimony to the Court, the necessary evidence may be submitted to the Court through the Special Affidavit for Uncontested Dissolution of Marriage attached hereto as Exhibit "A."
2. To insure the Respondent is apprised of the request for the entry of a Final Judgment of Dissolution of Marriage and has an opportunity to raise any objection to the entry of such Final Judgment, Respondent shall be served with the Notice of Filing Special Affidavit for Uncontested Dissolution of Marriage attached hereto as Exhibit "B." If both parties are represented by counsel, the waiting period described in the Notice can be waived by either supplying a proposed Final Judgment of Dissolution of Marriage bearing the initials of both counsel or a separate filing by the Respondent documenting his or her consent to the entry of the Final Judgment without the waiting period.
3. To insure that the Court is presented with a case procedurally postured for the entry of a Final Judgment of Dissolution of Marriage, the Petitioner shall supply to the Court the Checklist for Uncontested Dissolution by Special Affidavit attached hereto as Exhibit "C."

DONE AND ORDERED in chambers in Pensacola, Escambia County, Florida, this 16<sup>th</sup> day of August, 2006.

Signed by: Jan Shackelford, Administrative Judge  
Family Law Division

THIS ADMINISTRATIVE DIRECTIVE IS ACCOMPANIED BY ATTACHMENTS THAT ARE NOT COMPATIBLE WITH SCREEN READERS. IF YOU WISH TO OBTAIN A COPY OF THE ATTACHMENTS TO THIS ADMINISTRATIVE DIRECTIVE, PLEASE CONTACT COURT ADMINISTRATION AT 850-595-4400.