

**IN THE COURTS IN AND FOR
OKALOOSA COUNTY, FLORIDA**

ADMINISTRATIVE DIRECTIVE OCAD2009-07

**IN RE: DISPOSITION OF PERSONAL PROPERTY WITHOUT
ADMINISTRATION IN THE ESTATE OR DECEASED PERSONS**

DISPOSITION OF PERSONAL PROPERTY WITHOUT ADMINISTRATION

WHEREAS, Chapter 735, *Florida Statutes*, provides under certain circumstances for the distribution of personal property without the necessity for administration of the estate of deceased persons; and

WHEREAS, it is necessary for the Office of the Clerk of the Circuit Court to obtain information from financial institutions in order that such distribution may be facilitated; and

WHEREAS, certain personnel from the Office of the Clerk of the Circuit Court should be authorized to obtain such information;

NOW, THEREFORE, upon the Court's own motion, it is hereby

ORDERED AND ADJUDGED:

1. That the following named Deputy Clerks in the office of the Clerk of Circuit Court of Okaloosa County, Florida are hereby designated and authorized, on behalf of this court, to obtain from the financial institutions located in Okaloosa County, Florida information relative to the assets of deceased persons situated in said financial institutions, to wit:

Kathryn W. Henley, Vicki Jackson, Kimberly Bouhall, Kathryn Davis, Teresa Rogers, Kitty Sims and Glenda Schute
2. That all financial institutions possessing assets belonging to deceased persons are hereby authorized to release to the above-named individuals the following information concerning such assets, to wit:
 - (a) Full name of decedent as same appears on records of said financial institutions.
 - (b) Type and number of each account held by said financial institution for such decedent.
 - (c) Present balance of each such account and balance on date of death of each such account.

- (d) Name and address of all authorized signatures for withdrawals of each of said accounts.
- 3. This directive shall continue in force and effect until further order of this Court.
- 4. The Clerk of the Court shall furnish a certified copy of this directive to each financial institution located in Okaloosa County, Florida.

ORDERED in Okaloosa County, Florida this 21st day of December, 2009.

Signed by: William F. Stone, Administrative Judge