

**IN THE CIRCUIT COURT OF THE FIRST JUDICIAL CIRCUIT,  
IN AND FOR OKALOOSA COUNTY, FLORIDA**

**ADMINISTRATIVE DIRECTIVE NO: 2019-01**  
*(Amends OCAD2013-01)*

**RE: PROCEDURE FOR ASSIGNING ALL PRO SE CASES IN ALL DIVISIONS AND  
OTHER FAMILY LAW MATTERS TO THE MAGISTRATE**

**WHEREAS**, pursuant to Administrative Order 2018-11, Wanda J. Morgan has been appointed as the Magistrate for the First Judicial Circuit and is authorized to handle all matters pursuant to Rule 1.490, *Florida Rules of Civil Procedure*, and pursuant to Rule 12.490 and 12.491, *Florida Family Law Rules of Procedure*; and

**WHEREAS**, there is a need to provide for the efficient and expeditious progress of proceedings filed in domestic relations cases in Okaloosa County Circuit Court, it is

**ORDERED that**

1. Effective with entry of this directive the Okaloosa Clerk of Court is hereby directed to issue an Order of Referral to the General Magistrate in all domestic relations cases, except for domestic violence injunctions. The form attached is Exhibit "A" and is a copy of the Order of Referral.
2. The Magistrate shall handle the following matters:
  - a. Petitions for Simplified Dissolution of Marriage;
  - b. All Pro Se Family Law Matters;
  - c. All requests for temporary relief;
  - d. All discovery disputes;
  - e. All post judgment family law matters, including but not limited to modifications, contempt/enforcement and petitions to relocate;
  - f. Any other matter related thereto.

**DONE AND ORDERED** in Chambers at Crestview, Okaloosa County, Florida, this 7<sup>th</sup> day of February, 2019.

/S/ MICHAEL A. FLOWERS

**Michael A. Flowers, Administrative Judge**

**Administrative Directive No. 2019-01**

**Copies furnished to:**

Honorable Linda L. Nobles, Chief Judge  
All Circuit and County Judges, Okaloosa County  
Magistrate Wanda Morgan  
Honorable J.D. Peacock II, Clerk of Circuit Court Okaloosa County  
Robin Wright, Trial Court Administrator  
Valerie Broxson, Court Operations Manager