

**IN THE COURTS OF SANTA ROSA COUNTY
IN AND FOR THE STATE OF FLORIDA**

ADMINISTRATIVE DIRECTIVE SRCAD 1992-01

IN RE: LANGUAGE TO APPEAR ON FORMS FILED BY A NONLAWYER

WHEREAS, effective June 20, 1991 the Florida Supreme Court has approved an Amendment to Rule 10-1.1(b), *Rules Regulating The Florida Bar*, Approval of Forms, and

WHEREAS, said Rule amendment requires certain language to appear on any form completed pursuant to that Rule, and

WHEREAS, said Rule Amendment requires that before a nonlawyer assists a person in the completion of a form as provided for in the Rule, the nonlawyer shall provide the person with a copy of a disclosure, and

WHEREAS, said copy of the disclosure shall be signed by both the nonlawyer and the person and shall be given to the person to retain with the nonlawyer keeping a copy in the person's file, and

WHEREAS, said disclosure does not act as or constitute a waiver, disclaimer, or limitation of liability, and

WHEREAS, the disclosure shall contain the following provisions:

(Name) told me that he/she is not a lawyer and may not give legal advice or represent me in Court.

(Name) told me that he/she may only help me fill out a form approved by the Supreme Court of Florida. (Name) may only help me by asking me questions to fill in the form. (Name may also tell me how to file the form).

(Name) told me that he/she is not an attorney and cannot tell me what my rights or remedies are or how to testify in court.

_____ I can read English.

_____ I cannot read English but this notice was read to me by (Name) in (Language).

therefore it is,

ORDERED AND ADJUDGED that the following language shall appear on any form completed pursuant to the above state rule:

This form was completed with the assistance of:

Name:

Address:

Telephone:

IT IS FURTHER ORDERED AND ADJUDGED that although a Complaint or Petition has been filed, the trial Court may not consider the cause until all pleadings conform to the requirements of the above stated Rule and a copy of the signed disclosure is filed in the Court file.

IT IS FURTHER ORDERED AND ADJUDGED that the Clerk of Court shall furnish a copy of this Directive to any person filing a form pleading.

DONE AND ORDERED in chambers in Santa Rosa County Courthouse, Milton, Florida this 7th day of January, 1992.

Signed by: Paul Rasmussen, Administrative Judge

Copies to:

Honorable John Parnham, Chief Judge

Honorable Kenneth B. Bell

Honorable Colie Nichols

Honorable Gerald Barnes