

CHECKLIST FOR PETITION FOR ADOPTION BY STEPPARENT

- Petition for Adoption by Stepparent 12.981(b)(1)
- Uniform Child Custody Jurisdiction and Enforcement Affidavit (UCCJEA) 12.902(d)
- Notice of Related Cases 12.900(h)
- Proof of Service – check the type of service used for biological parent
 - Consent and Waiver By Parent 12.981 (a)(1)
 - Return of Service by Sheriff
 - Constructive Service if unable to serve at the last known address by sheriff
 - Proof of Publication or Certificate of Posting
 - Notice of Action 12.913(a)(2)
 - Affidavit of Diligent Search 12.981(a)(4)
- Answer to Petition for Adoption by Stepparent
- OR
- Default (if no answer was filed after 20 days from date of service)
 - Affidavit of Military Service 12.912(b) (if a default has been requested)
- Consent of Adoptee 12.981(a)(2) (if adoptee is over 12 years of age)
- Indian Child Welfare Affidavit Act 12.981(a)(5)
- Putative Father Registry 12.981(a)(6)
- Copy of order that establishes who the biological parents are if applicable (Dissolution of Marriage or Paternity)
- Copy of child(ren)'s birth certificate

Note: